

BFA_2011 | Final Installation

Bachelor of Fine Arts Exhibition | December 2011

Please print:

Student:

Faculty representative in area of major concentration:

Burton Chioffi Lee Miller Morris-Cafiero Root Strasburger Urrutia Wissmiller Other _____

Guidelines:

ALL work submitted for the exhibition **MUST** be exhibition ready. These guidelines are in association of what is appropriate for work within your discipline. Please consult your faculty representative in area of major concentration early in the development stage to discuss exhibition methods best suited for your works.

If you have flat artwork one of the following should apply:

ONE: Flat artwork should be in simple wood or metal frames. Please have the frame wired and ready to hang. The committee will not wire frames for you. TWO: Flat artwork must be matted on illustration board and covered in only plexi glass the exact size of the illustration board. These two layers will be mirrored clipped to the wall with clips provided by the committee. Please do not have work clipped and wired from behind with string or elastic. When you drop off work on the hanging day, all of these materials must be prepared in advance.

The committee will not cut glass or frame for you, or delay the hanging process so that you may, as all work must be presented exhibition ready. These elements have been covered in the Mandatory Hanging Workshop.

UNIQUE: Or, if your artwork is of a unique nature, please discuss with your faculty representative in your major area of concentration to develop the best manner of professional presentation in accordance with gallery standards. Review technical expectations and all materials required for installation. These elements shall be provided by and be the financial responsibility of the student.

On the day of installation, the student will come with their finished work, this form, and a separate detailed drawing diagram, clearly defining the positioning of the work within the allotted limitations set forth in the Mandatory Hanging Workshop.

This form will be given to a faculty representative along with the completed work and drawing diagram.

The drawing diagram *must* remain with the finished work so that it is positioned correctly. Therefore, please secure it to do so. Keeping this drawing together with the work is the responsibility of the student, not the faculty who receives it. Work cannot and will not be repositioned after the curation process is finished.

This mandatory installation will occur on **Monday, 21 November 2011**, between noon and 12:20 p.m. in the Main Gallery

No work will be accepted after the time specified for the group you belong to. The Exhibition committee requires that no students but those on the installation committee be present during the curation process. Return at 6:00 p.m. sharp to begin installing with your faculty advisor.

This form acknowledges that completion of work by above noted student is suitable for presentation and that each work meets all of the academic requirements and expectations associated with exhibition.

Signature of faculty representative in area of major concentration

Date

END